

Eldercare Strike Team		
MEETING SUMMARY		
Date: 1/12/12	Time: 8:30-9:30 am	Location: Senior Friendship Centers

Facilitator: Mike Day
Attendees: Anna Day, Mike Day, Kathleen Houseweart, Barbra Kopp, Liza Leonard.

Agenda Topic: Review and complete Eldercare Strike Team SOP		Mike day
Discussion	Strike Team members discussed the purpose of the Strike Team and reviewed the Standard Operating Procedure. Barb will update the SOP with the recommended changes and forward to Liza, who will send the document to the committee for review. Roles and Responsibilities Matrix was discussed and updated by agencies present. Only three of agencies have submitted information. Barb will update the Matrix with available information. Other agencies will be contacted by the assigned committee member noted below.	
Action Item(s)		Person Responsible
Update SOP and forward to the committee for review		Barb/Liza
Alzheimer's, AAA, JFCS		Kathleen Houseweart
Tidewell, Suzanne Wernicke, Red Cross		Erin McCleod
Pines, AHCA		Mike Day

Agenda Topic: Brainstorm potential "issues" that may arise and assign appropriate contact organization/representative		
Discussion	Four potential issues were identified: 1) Placement or housing for non facility residents. Contact- The Department of Elder Affairs/ FEMA. 2) Limited availability of nursing home and ALF beds post disaster. 3) People who are initially identified as potentially incapacitated during the event. Contact- The Department of Elder Affairs/DCF 4) People arrive at shelter without medications. Contact- Own pharmacy or possibly the Health Department.	
Action Item(s)		Person Responsible

Agenda Topic: Update Strike Team Contact List		
Discussion	Staff changes have occurred in a number of agencies. There is a need to follow up with the agencies to have a potential Strike Team member identified. The Strike Team recommended that Erin send an email to the committee asking for representatives from agencies to attend the Strike Team meetings.	
Action Item(s)		Person Responsible
E-mail to the committee asking for representatives		Erin McCleod

from agencies to attend the Strike Team meetings	
Forward contact for Florida Assisted Living Association (Linda Amin) to Liza	Kathleen Houseweart

Agenda Topic: Other topics - resource list	All
Discussion	Kathleen has a resource list that she will forward to the committee.
Action Item(s)	Person Responsible
Forward resource list	Kathleen Houseweart

Upcoming Meetings:

Day/Date	Time	Location
March 8 th , 2012	8:30 am	Senior Friendship Centers, Dwyer Room, 1900 Brother Geenen Way